

Kelly Science, Engineering, Technology & Telecom

Position	Education	Requirements	Area	Division	Recruiter / Email Address
Sr. EHS Specialist - Environmental	BS degree in Engineering or Science Related Field or MS degree in Environmental Engineering, Management or in Environmental Science and Technology	Minimum of 3-5 years experience in the Environmental field with a minimum of 1 year supervisory experience. Knowledge of statistical software and calculations. Fully Bilingual (English & Spanish).	Aibonito	Kelly Engineering Resources	Nancy Soto / Sotonan@kellyservices.com
Manufacturing Engineering Support	Associate's Degree or equivalent	Related experience, such as GMP, clean room, medical device, and experience with automated equipment. Excellent computer skills required, including experience with MS Office Suite; ERP/MRP systems experience preferred. Available to work administrative shift.	Añasco	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com
Buyer/Planer	Bachelor degree completed	At least 1 - 2 years pharmaceutical or medical industry experience in similar functions/ position. Work experience of MPS and MRP, material handling, and computerized systems Working knowledge with ERP systems. Oracle/Sap with planning systems preferred. Bilingual (written and spoken English/ Spanish). Availability to work full time during office hours Monday to Friday 8:00 am to 5:00 pm.	Añasco	Kelly Engineering Resources	Lilly Abouomar / LILA729@kellyservices.co

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Maintenance Technician	Technical Degree in Electrical, Electronics or Mechanic	At least, 2 years' experience as an industrial mechanic, in a pharmaceutical or similarly regulated environment preferred. Previous experience analyzing pneumatic, hydraulic, and mechanical schematics. Available to work 1 st and 2 nd shift.	Añasco	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com
Project Engineer	Bachelor degree in Engineering. Preferably Industrial or Mechanical	At least 1-3 years practical experience in a FDA regulated manufacturing environment, Preferred in a Medical Device Operation. Experience working directly with suppliers with raw materials. Project management and/or engineering experience preferred Preferred Knowledge: SPC, Lean/Six Sigma, JIT, TQC, GMP, QLP and Design Control applications. Ergonomic. OSHA and FDA regulations, Project management, cost control, and development of guidelines, trainings, and program. Available Admin Shift, Monday - Friday 8am - 5pm.	Añasco	Kelly Engineering Resources	Lilly Abouomar / LILA729@kellyservices.co
Manufacturing Engineer	Bachelor degree in Mechanical Engineering. Professional Engineer License preferred	At least 1-4 years practical experience in a FDA regulated manufacturing environment. Preferred in a Medical Device Operation. Experience in validations such as: facilities equipment, manufacturing equipment, required.	Añasco	Kelly Engineering Resources	Lilly Abouomar / LILA729@kellyservices.co



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		Available to work Monday – Friday, 8am - 5pm. Over time and Weekends availability, when needed.			
Engineer Technician	Bachelor or Associate Degree – Engineering or Science	Two to three (2-3) years' experience in a manufacturing environment; molding &/or tooling. Knowledge in Lean Manufacturing and Problem Solving Techniques. Knowledge on how to read part drawings, time study and capacity analysis.	Arecibo	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com
Laboratory Technician	Associate Degree in Natural Sciences, preferably with a specialty on Chemistry, Biology, Microbiology or Medical Technology	Two years in the pharmaceutical industry or equivalent in an analytical laboratory. Complete chemical and biological laboratory analysis of Final Products and Raw Materials in accordance with established standards policies, FDA, cGMP . o Document analysis and test results with a minimum of discrepancies. o Analyze the data obtained from the different tests using computerized or manual systems following the written procedures.	Barceloneta	Kelly Scientific Resources	Madalis Carrasquillo / carrama@kellyservices.com
Chemist	Bachelor's degree in Chemistry	At least one 1 year of experience, preferable. Knowledge of laboratory analysis, methods, and practices Knowledge in chromatography techniques HPLC,	Carolina	Kelly Scientific Resources	Madalis Carrasquillo / carrama@kellyservices.com

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		UPLC, GC , UV-Vis, FTIR, TOC, Analytical Balance and Microbalance, general laboratory instrumentation, wet chemistry.			
Utility Operator	Associate or bachelor's degree in Science or Engineering (Chemical, Mechanical or Electrical) or other related technical field	Experience in Utilities processes in a pharmaceutical operations in general is preferred. Bilingual (English/Spanish). Teamwork oriented, good interpersonal and customer service skills. Candidate must have a strong compliance mindset and sound judgment. Ability to handle multiple priorities and work under supervision. Available to support a 7/24 operation in rotating shifts.	Carolina	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Tech Copywriter	Bachelor's degree in Marketing, Computer Science, Communications or Journalism	3-5 years of experience in copywriting. Proven prior Social Media Experience. Fully Bilingual (Spanish & English). Experience in the Travel Industry is preferred but not required.	Remote	Kelly IT Resources	Madalis Carrasquillo / carrama@kellyservices.com

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Validation Engineer	Bachelor's Degree in engineering / Mechanical or Electrical is desired but other disciplines will be considered.	One to three years of applicable work experience in an Engineering and/or Manufacturing environment is desired. Experience in the management of medium projects involving multi-disciplinary components as well as process /product Validations. Good oral and written communication skills (English and Spanish). Computer Literate (Microsoft Office, Project Management, Statistics) Knowledge in Six Sigma and Lean Manufacturing concepts.	Fajardo	Kelly Engineering Resources	<p>Marieli Ramos ramosma@kellyservices.com</p> 
Sr Validation Engineer	Bachelor's Degree in engineering / Mechanical or Electrical is desired but other disciplines will be considered.	Three to five years of applicable work experience in an Engineering and/or Manufacturing environment is desired. Experience in the management of medium projects involving multi-disciplinary components as well as process /product Validations. Good oral and written communication skills (English and Spanish). Computer Literate (Microsoft Office, Project Management, Statistics) Knowledge in Six Sigma and Lean Manufacturing concepts.	Fajardo	Kelly Engineering Resources	<p>Marieli Ramos ramosma@kellyservices.com</p> 
Laboratory Analyst	B.S. in Chemistry, Industrial Chemistry or related	At least 1 year of experience in GMP Analytical Lab. Computer literacy: MS	Gurabo	Kelly Scientific Resources	<p>Lilly Abouomar / LILA729@kellyservices.com</p>

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		<p>Word, Excel and PowerPoint.</p> <p>Knowledge of cGMP's and compliance</p> <p>Technical knowledge of Chemistry</p> <p>Broader knowledge of basic sample preparation techniques.</p> <p>Computer and Software skills; LIMS system basic knowledge</p> <p>Bilingual (English & Spanish). Available to work all shifts (3rd shift is required).</p>			
<p>Compliance Specialist</p> <p>(Direct Hire position)</p>	BS (Natural Science or Engineering)	<p>At least 2 years of related experience in same position or related in pharmaceutical industry or related preferably with knowledge of cGMP's and compliance aspects. CAPA and Investigations experience required. DEA regulations knowledge.</p>	Gurabo	Kelly Scientific Resources	<p>Lilly Abouomar / LILA729@kellyservices.com</p>
<p>QA Compliance Training Specialist</p>	B.S. in Natural Science or related completed is required	<p>At least 2 years of experience in similar position at pharmaceutical industry or related preferably with knowledge of cGMPs and compliance aspects. Experience on training and curricula development. Knowledge of development of new trainings. Good communications skills, both written and oral. Bilingual (English & Spanish).</p>	Gurabo	Kelly Scientific Resources	<p>Lilly Abouomar / LILA729@kellyservices.com</p>

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		Technical writing skills. Administrative Shift, M-F. Available other shift when required.			
Validation Specialist	Bachelor's in Engineering, Science, or a related field	Experience in validation. Experience in developing full validation documentation and testing protocols (IQ/OQ/PQ/UAT) within the various SDLC phases. Excellent Technical Writing and Communication skills. Bilingual (Spanish and English). Available to support non administrative shifts for execution phases.	Jayuya	Kelly Scientific Resources	Nancy Soto / Sotonan@kellyservices.com
Engineer	Master's degree or bachelor's degree in engineering	2 years of Engineering experience. Experience in Biotechnology or pharmaceutical manufacturing processes. Experience with change control, nonconformance,	Juncos	Kelly Engineering Resources	Lilly Abouomar LILA729@kellyservices.com

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		corrective and preventative actions, and validation practices. Experience with Maximo Available for 1st shift and over time when required.			
Specialist Quality Complaints	Master's degree and 3 years of directly related experience to the job or bachelor's degree and 5 years of directly related experience to the job	Strong project management skills, experience leading cross-functional teams, and the ability to handle multiple projects simultaneously is a must. Excellent written and verbal communication skills, including facilitation and presentation skills. Able to work in a team-oriented, matrix environment and work effectively with diverse departmental groups. Available to work administrative shift.	Juncos	Kelly Scientific Resources	Carmen Cruz / CRUZCAL@kellyservices.com
Set Up Operator	Technical course, or associate degree completed in Mechanics, Instrumentation, Tool & Die or Electrical	Set Up operators will work with precision equipment. Some machines are controlled by computers and operators will need to work with CAD / CAM technology. Work with heavy machinery from installation to operation.	Las Piedras	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com
Maintenance Technician	Technical degree, associate degree, or its equivalent in: Electricity, Instrumentation, Electronic, Industrial Mechanics, Tool & Die or related field	Technical experience as Maintenance Technician or Mechanic, within manufacturing industry. Strong experience with GMP's, SOP's and Documentation. Basic computer skills.	Las Piedras	Kelly Engineering Resources	Nancy Soto / sotonan@kellyservices.com
QC Technician (Chemistry)	Bachelor's degree in chemistry	Six months of experience in laboratory work preferable.	Las Piedras	Kelly Scientific Resources	Nancy Soto / sotonan@kellyservices.com

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		Bilingual. Knowledge of GMPs, analytical capabilities and knowledge of manufacturing areas. Computer literate (Excel, PowerPoint, Word). Skills in basic math calculations.			
Quality Assurance Scientist	Bachelor degree preferably in Engineering, Science or other related technical discipline	Previous experience in maintaining several elements within the Quality Systems framework to ensure the Site compliance with current and forthcoming Biopharmaceutical and Medical Devices industries Good Manufacturing practices regulations and company's policies. Incumbent must comply with Corporate and HR Policies, FDA, GMP, internal/external audit, and any other regulatory requirements.	Manatí	Kelly Scientific Resources	Lymaris Ortiz/ ortizly@kellyservices.com
Calibration Technician	Associate degree in Electronics or Instrumentation Engineering	Minimum 2-3 years of experience in Calibration responsibilities in a pharmaceutical industry. Four (4) relevant experience in calibrations of processing, utilities and facilities equipment for a pharmaceutical manufacturing plant. Experience in parenteral areas desirable. Computer literate (CALMAN/Maximo program highly desirable). Bilingual Spanish/English. Read, write and speak are required.	Manatí	Kelly Engineering Resources	Lymaris Ortiz/ ortizly@kellyservices.com

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Microbiologist	Bachelor Degree in Biology, Biotechnology, Medical Technology, Microbiology or Industrial Microbiology	One (1) year of working experience in a Microbiology Laboratory of a Pharmaceutical Industry. Knowledge in general laboratory instrumentations such as incubators, sterilizers, oven, scales, pH meters, air samplers, microscopes, Biohazards, UV, densitometer, conduct meter and Laminar Flow Hoods.	Manatí	Kelly Scientific Resources	Lymaris Ortiz/ ortizly@kellyservices.com
Electromechanical Automation Technician	Associate's degree in Electronics/Mechanic or bachelor's degree in engineering, Electronics or Computer	Five (5) years of relevant combined experience in programmable logic controllers and production maintenance function within a pharmaceutical manufacturing plant. Capable of reading and interpreting complex electronic/electrical drawings and specifications. Capable of troubleshooting problems for highly technical equipment and instrumentation.	Manatí	Kelly Engineering Resources	Lymaris Ortiz/ ortizly@kellyservices.com
Senior Parenteral Inspection Technology Specialist	Bachelor's degree in sciences or engineering (Mechanical, Electrical or Computer)	Five (5) years in the Pharmaceutical Industry (Parenteral Manufacturing/ Packaging Operations). Strong background on Parenteral Inspection and Packaging processes is required with device assembly experience preferred. Understanding of a broad spectrum of packaging materials, structures, components, and related conversion processes, especially	Manatí	Kelly Engineering Resources	Lymaris Ortiz/ ortizly@kellyservices.com



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		packaging components for sterile products. Excellent technical writing/oral communication skills (English/Spanish).			
IT Analyst	BS in Science, Computer/Information Technology or Engineering	Four (4) years of experience in pharmaceutical / manufacturing operations or software development environment. Three (3) years of combined experience in process automation or laboratory systems, information systems, and computerized systems validation. Knowledge of computer system development life cycle concepts, change control systems and FDA and EMEA regulatory requirements, including 21 CFR Part 11. Knowledge of Cybersecurity topics.	Manatí	Kelly IT Resources	<u>Lymaris Ortiz/ortizly@kellyservices.com</u>
Chemical Analyst (Direct hire position)	Bachelor's degree in chemistry	At least 3 years of previous experience in a similar position. License and Registration from the College of Chemistry of Puerto Rico are required. Administrative shift, but the candidate must be willing to work other shifts; as required.	Ponce	Kelly Scientific Resources	<u>Carmen Cruz / CRUZCAL@kellyservices.com</u>

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Quality Inspector	Associate Technical Degree	At least three years of experience in a controlled manufacturing environment. Available to work all shifts, including weekends and 12-hour shifts.	Santa Isabel	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com
Test Technician	Associate's or bachelor's degree in Electronics or Instrumentation	Test, accept part per drawing or quality specifications. Read and interpret documents such as engineering drawings, operating and maintenance instructions, and procedure manuals. Bilingual (Spanish-English). Available to all shifts including weekends.	Santa Isabel	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Production Planner	Bachelor's degree	At least 1 year of experience in a similar position. Compiles information, prepares and maintains production reports so that performance problems can be identified and resolved. Contacts supply chain to verify shipment details in order to ensure the accuracy and timeliness of shipments. Available to work administrative shift.	Santa Isabel	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Electrical Technician	Associate s or Bachelor's Degree in Electronics	Knowledge in electricity / electronics. Three days a week, 12 hours shift.	San German	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com

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MRI / CT Scan Technologist (Direct position)	Associate Degree in Radiological Technology	Specialty certificate in CT, MRI, and Bone Densitometry. Minimum one year of experience. The license of a technologist in radiology. Current registration. CPR course. Microsoft Office and Meditech domain, preferably. Administrative Shift with extended hours.	San Juan	Kelly Direct	Lilly Abouomar / LILA729@kellyservices.com 
Register Nurse (Intensive Care) (Direct position)	Bachelor's in science in Nursing from an Accredited University	Intensive Course or 2 years or more of experience in a Critical Care Unit.	San Juan	Kelly Direct	Lilly Abouomar / LILA729@kellyservices.com
Nutrition Promotor	Bachelor's degree in dietetics, nutrition, health education or equivalent recognized learning institution	At least three (3) years of experience in a similar position. Proven experience in managing nutrition, health education or related programs. Experience in facilitation of trainings and workshops. Fluent in written and spoken English and Spanish.	San Juan	Kelly Healthcare Resources	Madalis Carrasquillo / carrama@kellyservices.com
Mechanic Operator II	Associate degree, or its equivalent in: Mechanics, Electronic or Tool & die maker	3 to 5 years' experience in an automated industrial environment is preferred. Strong electrical, electronic, pneumatic, and hydraulic knowledge and troubleshooting skills preferred. Available to work all shifts, including weekends and 12 hrs. Shift.	San Lorenzo	Kelly Engineering Resources	Nancy Soto / Sotonan@kellyservices.com Lilly Abouomar / LILA729@kellyservices.com 

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Maintenance Specialist	Associate degree in Electronics, Industrial Mechanics or equivalent; Bachelor's degree preferred.	Four (4) years of experience in a regulated industrial environment are required. Experience in an automated industrial environment is highly preferred. Experience providing technical trainings preferred. Bilingual (Spanish & English). Strong electrical, electronic, pneumatic, hydraulic, PLC knowledge and troubleshooting skills preferred.	San Lorenzo	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com
Maintenance Technician	Associate degree in Electronics or Instrumentation Engineer	Two (2) years of experience in a regulated industrial environment are required. Experience in an automated industrial environment is highly preferred. Experience providing technical trainings preferred. Bilingual (Spanish & English). Strong electrical, electronic, pneumatic, hydraulic, PLC knowledge and troubleshooting skills preferred.	San Lorenzo	Kelly Engineering Resources	Nancy Soto / Sotonan@kellyservices.com
Sales Engineer	Bachelor's degree in mechanical or industrial Engineer	3 years of HVAC Sales experience (preferable in the commercial products). Willingness and ability to travel. Risk taker, willing to go to the next level. Ability to communicate with employees and customers. Fully Bilingual (English-Spanish).	Toa Baja	Kelly Engineering Resources	Marieli Ramos ramosma@kellyservices.com

Kelly Services, Inc. – Job Opportunities
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How to Apply: If you meet the requirements, please submit your updated resume and academic evidence to professionaltech@kellyservices.com or register at <https://www.mykelly.com/>

Para solicitar empleo, enviar resume actualizado y evidencia académica del grado mayor obtenido (Diploma, Transcripción de Crédito o Carta de Certificación oficial) a professionaltech@kellyservices.com o regístrese en <https://www.mykelly.com/>

Required documents that could be requested, once you qualify for a position:

- Permit to work in the USA and Puerto Rico, such as: passport, photo ID, and Social Security card, among others
- Health Certificate (if applicable)
- Criminal Record Certificate

De ser ubicado/a para alguna vacante, más adelante en el proceso, se podría requerir:

- *Permiso para trabajar en Estados Unidos y Puerto Rico (Ej. Pasaporte, o identificación con retrato y tarjeta de Seguro Social, entre otros).*
 - *Certificado de Salud (pudiera ser requerido de acuerdo con la vacante y tipo de industria).*
 - *Certificado de Antecedentes Penales.*
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